



St. Teresa School Family Payment Contract

2020-2021

Family Name

Student 1 _____
Name _____ Grade _____

Student 2 _____
Name _____ Grade _____

Student 3 _____
Name _____ Grade _____

Student 4 _____
Name _____ Grade _____

Student 5 _____
Name _____ Grade _____

Student 6 _____
Name _____ Grade _____

I choose the following tuition option (Circle One):

	1 student	2 students	3 students	4 students	5 students	6 students
Annual Rate	\$2,700.00	\$4,870.00	\$6,900.00	\$8,660.00	\$10,140.00	\$11,360.00
Lump Sum Payment (10% discount) Due on August 1, 2019.	\$2,430.00	\$4,383.00	\$6,210.00	\$7,794.00	\$9,126.00	\$10,224.00
10 Month Plan (Per Month August 2019- May 2020)	\$270.00	\$487.00	\$690.00	\$866.00	\$1,014.00	\$1,136.00
12 Month Plan (Per Month August 2019 - July 2020)	\$225.00	\$406.00	\$575.00	\$722.00	\$845.00	\$947.00
Initial Here	I understand that these payments do not include charges for meals, field trips, after-school care, or any fees/incidentals required for fundraising and service hours.					
Initial Here	I understand that all tuition payments are due by the 5th of the month. On the 20th of the month, and every fifteen days after, a \$15 fee will be charged on all late payments up 75 days. At 75 days of nonpayment, my child(ren) will be disenrolled as specified in late payment policy.					

Registration Fees

Registration fees include a \$40 fee per family for our school management program, \$35 fee per family for technology fees. \$5 per student for School Loan Assessment Program, and \$15 per student in accreditation fees. Fees are assessed as \$75 per family + \$20 per student registered. **All Registration Fees are due by August 31, 2020 at 3:00pm. After that date, late fees will apply.**

Circle One	1 student	2 Students	3 Students	4 Students	5 Students	6 Students
	\$95.00	\$115.00	\$135.00	\$155.00	\$175.00	\$195.00

PRINT Parent Name

Parent Signature

Angela Brunson - Principal

Date

Date

Thank you for choosing to be a part of Catholic Education!



2020-2021 St. Teresa of Avila School and Daycare Late Payment Policy

- ✓ All tuition and daycare payments are due by the 5th of each month. A fee of \$15.00 will be applied per payment for every 15 days a payment is late. A payment that is not paid within 75 days will result in the disenrollment of the student(s).

Late Fee Assessment Example (based on 12 Month Payment Plan)

Date	8/5/2019	8/20/2019	9/5/2019	9/20/2019	10/5/2019	10/20/2019
August Payment	\$ 225.00	\$240.00	\$255.00	\$270.00	\$285.00	\$300.00
September Payment			\$225.00	\$240.00	\$255.00	\$270.00
October Payment					\$225.00	\$240.00
Total Due to School	\$ 225.00	\$ 240.00	\$ 480.00	\$ 510.00	\$ 765.00	\$810.00

- ✓ It is our goal to help all families provide a Catholic Education for thier children. We understand that situations may arise that cause a family to have difficulty making a payment. Should this be the case, please make an appointment with the school principal so that arrangements can be made that can assist the family while not putting the school in financial jeopardy.

CYFD Copayments

- ✓ All Copayments are due by the 5th of the month.
- ✓ As a certified CYFD childcare provider, St. Teresa Daycare is required to report all late and unpaid copayments to CYFD.
- ✓ Copayment amounts are set by CYFD. St. Teresa Daycare does not set copayment amounts and does not have the authority to adjust them.
- ✓ If a family is unable to make a CYFD copayment, or if the amount is creating a hardship for the family, the family can schedule an appointment with a CYFD caseworker to speak about adjusting the copayment amount.

Student Emergency Contact Sheet - One for each family

Student Name: _____

Date of Birth	Gender	Ethnicity	Grade Level

Student Name: _____

Date of Birth	Gender	Ethnicity	Grade Level

Student Name: _____

Date of Birth	Gender	Ethnicity	Grade Level

Student Name: _____

Date of Birth	Gender	Ethnicity	Grade Level

Student Name: _____

Date of Birth	Gender	Ethnicity	Grade Level

Student Name: _____

Date of Birth	Gender	Ethnicity	Grade Level

Student Name: _____

Date of Birth	Gender	Ethnicity	Grade Level

Parent/Guardian Contact Information

FATHER	First Name	Last Name	Cell #	Work #
	Email Address:			Home #

MOTHER	First Name	Last Name	Cell #	Work #
	Email Address:			Home #

GUARDIAN	First Name	Last Name	Cell #	Work #
	Email Address:			Home #

Student Emergency Contact Sheet - *One for each family*

Physical Address:	Mailing Address:

Emergency Contact:

Full Name	Relationship	Cell	Checkout

Emergency Contact:

Full Name	Relationship	Cell	Checkout

Emergency Contact:

Full Name	Relationship	Cell	Checkout

Emergency Contact:

Full Name	Relationship	Cell	Checkout

Emergency Contact:

Full Name	Relationship	Cell	Checkout

Emergency Contact:

Full Name	Relationship	Cell	Checkout

Any Other Pertinent Information:

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St. Teresa of Avila School



P.O. Box 729 • 402 E. High St.
Grants, New Mexico 87020
Telephone: (505) 287-2261

PARENT AUTHORIZATION FOR RELEASE OF SCHOOL RECORDS

This form will be submitted to the facility where records/confidential information are presently on file. To assist in the prompt and efficient transfer of your child's educational records, please provide all the information requested below.

Name of School: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____ Fax Number: _____

In accordance with the Family Education Rights and Privacy Act of 1974 and New Mexico State Law, I hereby authorize records be released to St. Teresa of Avila Catholic School for the student(s) named below, including grades, health records (Physical, social, psychological, and educational or developmental information including IEP's.

Student Name:	Date of Birth	Grade
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Signature of Parent/Legal: _____ Date: _____

Please mail records to:
St. Teresa of Avila School
PO Box 729
Grants, NM 87020

Mission Statement

St. Teresa School, where values in academics and spirituality come together to form confident, life-long learners who lead with vision, purpose, and faith.

	GENTLEMEN	LADIES
Bottoms	Slacks, Corduroys or Walking Shorts that fit properly (no sagging).	Slacks, Corduroys, Jumpers, Skirts, Skorts, Walking Shorts- MUST be no shorter than the length of the fingertips of the child when she holds her arms flat by her sides.
	Navy Blue, Khaki, or Navy Plaid for Jumpers or Skirts or Skorts.	
Tops	Polo-style, Button down or Turtleneck. Shirts must be tucked into pants.	Polo-style, Button down or Turtle Necks. Shirts must be tucked into pants. Blouses with a finished hemline can be untucked.
	White, Navy Blue, or Light Blue	
Sweaters	Navy Blue Cardigans or Vest	
Socks or Tights	Socks or tights must always be worn at all times. Acceptable colors are black, white, or navy blue if they are showing.	
Shoes	Should be comfortable and appropriate for walking and running. Socks must always be worn. Boots, dress shoes, and sandals are acceptable if they do not have a heel higher than one inch. All shoes need to be free of distractions such as lights, wheels, sounds, etc.	
Hair	Should not touch the collar. Should not be long enough to fall into their eyes or distract them from their school work.	If their hair is long enough to fall into their eyes or distract them from their school work, it should be pulled back.
	Hair cannot be dyed any color that does not occur naturally.	
Jewelry	No Earrings. All other jewelry is acceptable as long as it is not distracting to the student or their classmates.	Jewelry is acceptable as long as it is not distracting to the student or their classmates.
Scheduled Church Day Uniforms		Green Polo shirt and Khaki bottoms for all students.
Spirit Clothes (Usually on Thursday)		Purchased Warrior Apparel. Students may wear jeans on these days if they pay \$1 for a jean pass.
Dress Your Best Day (Awards Day)	Clothing you would wear for pictures or a special event. Blue or colored jeans are acceptable as long as they are not faded, full of holes, shredded, or stained. Absolutely no exercise clothes (joggers, yoga pants, basketball shorts), pajama like pants, see-through material, sweats, ripped or baggy clothes. If girls wear leggings they need to wear a tunic or blouse that goes down to their fingertips.	

St. Teresa School 2019-2020 Dress Code